

BYLAWS

Adopted Pursuant to the Charter of the Democratic Party of the United States Virgin Islands.

ARTICLE I Democratic Territorial Convention

Section 1: The Territorial Convention is the highest authority of the Democratic Party, subject to the provisions of the Charter.

Section 2: The Territorial Convention shall adopt permanent rules governing the conduct of its business at the beginning of each Convention, and until the adoption of such permanent rules, the Convention and the activities attendant thereto shall be governed by temporary rules set forth in the Call to the Territorial Convention.

Section 3: Delegates to the Territorial Convention shall be allocated in the call to the Convention consistent with the Charter.

ARTICLE II Democratic Territorial Committee

Section 1 – Duties and Powers

The Democratic Territorial Committee shall have general responsibility for the affairs of the Democratic Party between Territorial Conventions, subject to the provisions of the Charter and to the resolutions or other official actions of the Territorial Convention. This responsibility shall include, but is not limited to, the following:

- a. Call to Convention Issuing the official Call to the Territorial Convention, including dates, times, locations, and procedures consistent with Party rules and applicable laws.
- b. Election Campaigns Conducting, coordinating, and supporting the Party's election campaigns at all levels, including voter outreach, education, and mobilization. Reviewing, vetting, and certifying candidates for Democratic Party primary elections pursuant to Virgin Islands law, the Democratic Party of the Virgin Islands' internal rules, and the constitutional protections affirmed in *Republican National Committee et al. v. Virgin Islands Board of Elections* (January 10, 2024). The Executive Committee shall be the sole authority for candidate certification, and the official list of certified candidates shall be transmitted directly to the Supervisor of Elections by the statutory deadline.
- c. Filling Nominations Filling vacancies in nominations for the offices of Governor, Lieutenant Governor, Delegate to Congress, and Senators in accordance with Party rules.
- d. Candidate Support and Voter Education Assisting Democratic Party organizations in the election of their candidates and in the education of voters regarding Party principles, candidates, and platforms.
- e. Policy Development and Education Formulating and disseminating statements of Party policy and promoting programs for the systematic study of public policy issues through the participation of members of the Territorial Committee and specific projects administered by the Education and Training Council.

- f. Officer Election and Vacancies Providing for the election or appointment of a Chairperson, Vice-Chairperson (who shall be of the opposite sex of the Chairperson), Treasurer, Territorial Finance Chair, Secretary, and other appropriate officers of the Territorial Committee as determined by the Committee, including procedures for filling vacancies.
- g. Party Headquarters Establishing, maintaining, and supervising three headquarters of the Party to ensure operational efficiency and accessibility for Party activities.
- h. Party Activities and Public Relations Promoting and encouraging Party activities at all levels, including but not limited to:
 - 1. Implementation of all Party mandates;
 - 2. Fulfillment of the Party platform pledges and other commitments;
 - 3. Establishment and support of an adequate system of political research;
 - 4. Preparation, distribution, and communication of Party information to members and the general public;
 - 5. Development and maintenance of a public relations program for the Party; and
 - 6. Coordination of Party committees, organizations, groups, public officials, and members.
- i. Fundraising Organizing and supporting fundraising activities to finance the work and objectives of the Party.
- j. Democratic Clubs Encouraging and assisting Party members in forming Clubs to promote the principles, programs, and nominees of the Democratic Party, and providing certificates of recognition to any such Clubs formally established under Party rules.
- k. Additional Duties Performing such other duties as may be assigned by the Territorial Convention, the Executive Committee, or the Territorial Committee to further the objectives of the Democratic Party.

Section 2: Membership

- a. Certification of Members: Members of the Democratic Territorial Committee, as provided for in subsection (b) of this Section, shall be duly certified to the Territorial Committee in accordance with Party rules and applicable election or appointment procedures.
- b. Composition of the Territorial Committee: The Territorial Committee shall consist of the following members, in the order of priority listed:
 - 1. Elected Territorial Committee Members;
 - 2. State Chairperson of the Democratic Party;
 - 3. Governor (as titular head) and Lieutenant Governor, or their duly designated nominees;
 - 4. Delegate to Congress, or nominee;
 - 5. Elected members of the Legislature, or nominees;
 - 6. National Committeeman and National Committeewoman;
 - 7. Members appointed by the Territorial Committee;
 - 8. Members of the Board of Education;
 - 9. Members of the Board of Elections.

c. Election of Party Officers: Party Officers, including the State Chair, District Chairs, National Committeeman, and National Committeewoman, shall be elected at the Party Convention or Party Caucus in accordance with the Party’s rules and applicable laws.

d. Terms of Office

a. The term of office for the following positions shall be four (4) years:

1. State Chairperson;
2. District Chairpersons;
3. Elected Territorial Committee members;
4. Elected District Committee members; and
5. National Committeeman and National Committeewoman.

b. Members shall serve until the expiration of their term, the election or appointment of their successor, or until they resign or are removed in accordance with these Bylaws.

c. Vacancies occurring before the end of a term shall be filled in accordance with Section 6 (Vacancies) of these Bylaws.

d. No member shall serve beyond the expiration of their term unless duly re-elected or reappointed in accordance with Party rules.

e. Annual Membership Dues – The annual dues for membership in the Democratic Party of the Virgin Islands shall be one hundred dollars (\$100) per member, payable to the Party Treasurer. Of this amount, fifty dollars (\$50) shall be allocated to the Territorial Committee and fifty dollars (\$50) shall be allocated to the member’s respective district committee. Due shall be accessed on a calendar year basis and must be paid in order to maintain membership in good standing.

f. Party Membership Requirement for Candidacy

- a. Minimum Membership Period: Any individual seeking to be a candidate in the Democratic Party of the Virgin Islands primary election must have been a registered member of the Democratic Party of the Virgin Islands for a continuous period of at least six (6) months immediately preceding the statutory candidate filing deadline established by the Virgin Islands Election Code.
- b. Proof of Membership: Party membership shall be verified by official voter registration records maintained by the Elections System of the Virgin Islands. The burden of proof of compliance rests with the prospective candidate.
- c. Continuous Affiliation: The six-month membership period must be continuous and uninterrupted by any change in political party affiliation, withdrawal from party membership, or re-registration as unaffiliated or with another political party.
- d. Exemptions: There shall be no exemptions to the six-month requirement except in cases of: a. Newly naturalized United States citizens residing in the Virgin Islands who meet all other statutory and party eligibility requirements; or b. Special elections in which the statutory filing deadline occurs less than six months after the election vacancy is declared, in which case the candidate must have been a registered Democrat continuously since the date of such vacancy declaration.
- e. Enforcement: The Executive Committee of the Democratic Party of the Virgin Islands shall have the sole authority to determine compliance with this requirement prior to certifying

candidates for the primary election. Any disputes regarding compliance shall be resolved in accordance with the party's internal appeals process and applicable provisions of the Virgin Islands Election Code.

g. Additional Provisions

1. All members shall meet eligibility requirements established by the Party, including residency, Party membership, and any other criteria specified in these Bylaws.
2. Members shall serve terms as defined by these Bylaws, and any vacancies shall be filled in accordance with Section 6 (Vacancies) of this Article.
3. The Secretary shall maintain an official roster of all members of the Territorial Committee, including their method of certification, term, and contact information.

The Supervisor of Elections, with the assistance of the Board of Elections, shall prepare and certify rosters of the names and addresses of persons enrolling as members of each political party. These rosters shall be transmitted to the Chairman of the Territorial Committee within twenty (20) days after organization of its first Territorial Committee. [The Supervisor of Elections shall not certify Democratic Party candidates for primary elections; such authority rests exclusively with the Democratic Party of the Virgin Islands Executive Committee, consistent with constitutional protections and party autonomy.]

Section 3: Conflict of Interest

a. Prohibited Relationships: Officers of the Democratic Territorial Committee shall not:

1. Enter into any contract for employment, accept any exempt position, policy-making position, or position of trust with an opposition administration where such employment would impair the officer's independence of judgment in the performance of official Party duties; or
2. Accept any position or engage in any relationship that would require or induce the officer to disclose confidential information acquired in the course of official Party duties.

b. Disclosure and Resignation Requirement: If any officer of the Territorial Committee enters into a relationship as described in subsection (a), the officer shall:

1. Notify the Territorial Committee in writing within ten (10) days of entering into such relationship; and
2. Submit their resignation from the Party position affected by the conflict.

c. Enforcement and Removal

1. The Territorial Committee, by majority vote of the members present and voting, shall remove any officer from office who fails to provide timely notification or resign from their Party position as required under subsection (b).
2. The removal decision shall be recorded in the official minutes of the Territorial Committee and notice of the removal shall be provided to the affected officer in writing.

d. Neutrality Provision

1. Officers shall act in a manner consistent with the principles of fairness, integrity, and impartiality in all Party-related matters.
2. Any decision or action taken by an officer that materially benefits themselves, family members, or business associates without disclosure and approval by the Territorial Committee shall be considered a breach of the neutrality provision and subject to corrective action, including

removal.

3. The Territorial Committee may adopt rules and procedures to enforce this provision and ensure officers uphold the naturality standard in their conduct.
4. The officer and staff of the Democratic Party of the Virgin Islands shall remain impartial and even-handed in all Democratic primary elections. The State Chairperson shall promulgate and enforce a neutrality policy to effectuate this requirement with officers and staff.

e. Additional Provisions

1. Officers shall recuse themselves from any discussion, decision, or vote that presents a potential conflict of interest.
2. The Territorial Committee may adopt additional rules or procedures to enforce this Section and ensure transparency and accountability in handling potential conflicts of interest.

Section 4: Recognized Party Caucus

a. Any senator or public official elected on the Democratic Party ticket who affiliates, aligns, or participates with any caucus other than the caucus officially recognized by the Democratic Territorial Committee of the Democratic Party of the Virgin Islands during their term of office shall, by virtue of such association:

1. Automatically forfeit all voting rights in the affairs of the Territorial Committee of the Democratic Party of the Virgin Islands for the remainder of their term.
2. Be prohibited from recognition or participation in any Territorial Committee, district, or Democratic Party-sponsored events, activities, or functions during the same period.

b. Any subsequent or repeated violation by the same individual shall constitute grounds for formal censure by the Territorial Committee and may trigger additional sanctions, including but not limited to:

1. Public notice of the violation to the Democratic Party membership.
2. Suspension from any committee assignments or leadership positions within the Territorial Committee.

c. The Chairperson of the Territorial Committee shall maintain a public record of recognized caucus affiliations and any determinations regarding forfeiture, censure, or sanctions. Such determinations shall be final and binding unless overturned by a two-thirds (2/3) vote of the Territorial Committee.

Section 5: Resignation or Removal of Members

a. Resignation: A member of the Democratic Territorial Committee may resign by submitting written notice to the Chairperson of the Territorial Committee. Such resignation shall take effect immediately upon receipt unless a later effective date is specified in the notice.

b. Removal for Cause

1. The Territorial Committee may remove a member for good and sufficient cause after providing the member with written notice of the charges and a reasonable opportunity for a public hearing.
2. Removal shall require a two-thirds (2/3) vote of the members of the Territorial Committee present and voting at the meeting.
3. The Committee shall record the grounds for removal in the official minutes, and the decision shall be communicated in writing to the affected member.

c. Specific Grounds for Removal: Failure of any member of the Territorial Committee to declare

affirmatively his or her support for the Democratic nominees for Governor, Lieutenant Governor, Delegate to Congress, and Senatorial offices within thirty (30) days after the adjournment of the Territorial Convention or primary shall constitute good and sufficient cause for removal under subsection (b).

d. Additional Provisions

1. Members facing removal under this Section shall have the right to present evidence, testimony, and witnesses in their defense during the hearing.
2. The Territorial Committee may adopt rules or procedures to ensure fair and consistent application of this Section, including notice requirements, hearing procedures, and documentation of decisions.

Section 6: Vacancies

a. Filling Vacancies

1. Vacancies on the Democratic Territorial Committee or in any elected Party office shall be filled by the individual who received the next highest number of votes cast in the Primary Election or at the Territorial Convention for that office.
2. If such individual declines the position, is unavailable, or otherwise unable to serve, a replacement shall be selected by a two-thirds (2/3) vote of the members present and voting at a duly scheduled meeting of the Territorial Committee.

b. Notification and Term

1. The Secretary of the Territorial Committee shall provide written notice of any vacancy and the process for filling it to all members of the Committee.
2. A person selected to fill a vacancy under this Section shall serve for the remainder of the unexpired term of the office unless otherwise specified by these Bylaws.

c. Additional Provisions

1. The Territorial Committee may adopt procedures to ensure transparency, fairness, and consistency in filling vacancies, including timelines for accepting declines, verifying eligibility, and conducting votes.
2. All actions taken to fill vacancies shall be recorded in the official minutes of the Territorial Committee and communicated in writing to the newly appointed member.

Section 7: Contests or Challenges

a. Filing Challenges

Any challenge to the credentials of a member of the Democratic Territorial Committee may be made by any registered Democrat from the district of the member challenged, or by any member of the Democratic Territorial Committee. Such challenge shall be filed in writing by Registered Mail (return receipt requested) within thirty (30) days of the date the member's election is certified by the Territorial Committee.

b. Credentials Committee Appointment

As soon as practicable following the selection of members, the Chairperson of the Territorial Committee shall appoint a Credentials Committee, subject to the approval of the members of the Territorial Executive Committee. No member of the Credentials Committee may participate in a challenge involving their own seating, the seating of a relative, or any matter in which they have a direct personal or financial interest. In such cases, the Chairperson shall appoint a replacement member with the approval of the Territorial Executive Committee.

c. Definition of Credentials

For purposes of this section, “credentials” shall include verification of party registration, residency within the applicable district, compliance with all bylaws and rules of the Democratic Party, and any other eligibility requirements prescribed by the Territorial Committee.

d. Determination of Challenges

The Credentials Committee shall review all challenges and determine the validity of the credentials of members elected to the Territorial Committee. The Committee shall issue a written determination within fifteen (15) days of receipt of a properly filed challenge, unless an extension is granted by the Territorial Executive Committee for good cause.

e. Opportunity to Be Heard

The Credentials Committee shall provide each party to a dispute a reasonable opportunity to be heard. All challenges, hearings, evidence, and determinations shall be documented in writing. Copies shall be provided to all parties involved and maintained in the records of the Territorial Committee.

f. Appeals

Any party aggrieved by the determination of the Credentials Committee may submit a written appeal to the full Territorial Committee within ten (10) days of the Committee’s report. The Territorial Committee shall review the appeal and issue a final determination within fifteen (15) days of receipt of the appeal.

g. Public Notice

The filing of any challenge and the final determination of the Credentials Committee shall be publicly posted on the Democratic Party’s official website within five (5) business days of receipt or decision, respectively.

Section 8: Meeting

- a. The Territorial Committee shall meet within ten (10) days following the primary and as stated in Title 118 VIC Section 304A.
- b. The Territorial Committee is authorized to organize with those members already elected including any person seated temporarily as provided in Section 7(b) and entitled to serve as of the first meeting of the Committee.
- c. The Territorial Committee shall select members of the temporary Executive Committee who shall organize the committee; The permanent members of the Executive Committee shall be selected at next regular meeting of the Democratic Territorial Committee.
- d. The Territorial Committee shall meet quarterly. Quarterly meeting dates shall be established during the first regular meeting of the Territorial Committee.
- e. The Chairman shall issue reminders of the quarterly meetings no less than fifteen (15) days prior to the schedule meetings. Meeting notices can be by e-mail, text messaging, postal mail or any other electronic means approved by the Territorial Committee. The Chairman must issue notice all members of the Territorial Committee regarding quarterly meetings. The Chairman must provide and maintain proof of such notification.

- f. Special meetings of the Territorial Committee may be held upon the call of the Chairperson with the approval of the Executive Committee or by a petition signed by twenty five percent (25%) of Territorial Committee with at least five days' notice to the members. No action may be taken at such a special meeting unless such proposed action was included in the notice of the special meeting.
- g. Filling vacancies vacancy on the Territorial ticket shall be held on the call of the Executive Committee, who shall set the date for such meeting in accordance with the procedural rules provided for in Article Two, Section six (6) of these Bylaws.
- h. This section does not preclude or prohibit the calling of other types of meetings that may be necessary to conduct the business of the Territorial Committee, provided such meetings are consistent with these Bylaws and applicable laws. Such meetings may include, but are not limited to:
 - a. Emergency Meetings – convened on short notice to address urgent or unforeseen matters.
 - b. Caucus or Strategy Meetings – held to discuss party strategy, policy positions, or legislative priorities.
 - c. Informational or Training Sessions – organized to provide updates, orientations, or professional development for members.
 - d. Subcommittee or Working Group Meetings – convened by designated committees or task forces to address specific responsibilities or projects.

Section 9: Quorum and, Voting, and Proxies

- a. Fifteen of the full membership of the Democratic Territorial Committee shall constitute a quorum for the conduct of business. Proxies shall not be counted for the establishment of a quorum. Decisions of the Territorial Committee will be made by a majority of the members present and voting, except where otherwise provided.
- b. Except as otherwise provided in the Charter or in these Bylaws, all questions before the Democratic Territorial Committee shall be determined by majority vote of those members present and voting in person or by proxy.
- c. Proxy voting shall be permitted. All proxies must be in writing and no member may at any one time hold or exercise proxies for more than one person entitled to vote other than his or her own provided, however, that the proxy being used has not been used more than twice within a calendar year. All proxies must be approved by Secretary or his or her representative and submitted up to 30 minutes. Prior to the meeting. Proxies submitted after that will not be accepted.
- d. Each member of the Territorial Committee shall be entitled to one vote on each issue before it.
- e. Voting to fill a vacancy on the Territorial ticket shall be in accord with procedural rules adopted by the Rules and Bylaws Committee and approved by the Democratic Territorial Committee. *To fill a vacancy on the territorial ticket shall be by a majority of the membership present.*
- f. The Chairperson of the Territorial Committee may refer matters to the members of the Territorial Committee for consideration and vote by mail, provided, however, that if members aggregating more than twenty percent (20%) of the full membership shall so request. the matter shall be presented to the next meeting of the Territorial Committee.

a. Quorum – Fifteen (15) members of the full Democratic Territorial Committee shall constitute a quorum for the conduct of business. Proxies shall not be counted for the purpose of establishing a quorum. Unless otherwise provided by the Charter or these Bylaws, decisions of the Territorial Committee shall be made by a majority of members present and voting in person.

b. Majority Vote – Except as otherwise provided in the Charter or these Bylaws, all questions before the Democratic Territorial Committee shall be determined by a majority vote of members present and voting, whether in person or by valid proxy.

c. Proxy Voting – Proxy voting shall be permitted under the following conditions:

1. All proxies must be in writing, signed by the member granting the proxy, and specify the meeting(s) or issue(s) for which the proxy is valid.
2. No member may hold or exercise proxies for more than one other member at any given time, other than their own.
3. A proxy may not be used more than twice within a calendar year.
4. Proxies must be submitted to and approved by the Secretary or their designee at least thirty (30) minutes prior to the scheduled start of the meeting. Proxies submitted after this deadline shall be invalid.
5. Any attempt to use an invalid or fraudulent proxy shall result in the immediate disqualification of the proxy and may subject the offending member to censure by the Territorial Committee, including possible suspension of voting rights for up to one (1) year.

d. Voting Rights – Each member of the Territorial Committee shall be entitled to one (1) vote on each issue before it. Votes may not be split or otherwise delegated beyond the rules for proxy voting.

e. Filling Vacancies on the Territorial Ticket – Voting to fill a vacancy on the Territorial ticket shall be conducted in accordance with procedural rules adopted by the Rules and Bylaws Committee and approved by the Democratic Territorial Committee. A vacancy shall be filled only by a majority vote of members present. Any attempt to influence or manipulate the process through proxies, absentee voting, or other means inconsistent with these Bylaws shall be null and void.

f. Mail Voting – The Chairperson of the Territorial Committee may refer matters to members for consideration and vote by mail. However, if members constituting more than twenty percent (20%) of the full membership request in writing, the matter shall instead be presented for vote at the next meeting of the Territorial Committee. Mail votes must be received by the Secretary or their designee no later than seventy-two (72) hours before the deadline for tabulation. Any vote received after this time shall be invalid. Attempts to submit duplicate, fraudulent, or unauthorized mail votes shall result in censure and suspension of the member's voting privileges for up to one (1) year.

g. Accountability and Transparency – The Secretary shall maintain a public record of quorum verification, proxy approvals, mail votes, and all voting outcomes. Any member may review these records upon request. Violations of quorum, proxy, or voting rules shall be reported to the full Committee and may result in sanctions, including suspension, censure, or removal from leadership positions.

Section 10: Committees

1. In addition to the Committees otherwise provided for in the Charter or in these Bylaws, there shall be the following standing committees of the Democratic Territorial Committee:

Resolutions Committee

- a. The Resolutions Committee shall receive, review, and consider all resolutions submitted by members of the Democratic Territorial Committee regarding matters of policy proposed for adoption by the Committee. The Committee shall prepare a written report on each resolution. This report shall include the full text of each resolution considered and shall specifically identify any resolution that the Committee does **not** recommend for adoption, together with a brief rationale for such recommendation.
- b. All resolutions must be submitted in writing to the Secretary of the Democratic Territorial Committee no later than twenty-one (21) days prior to the scheduled meeting of the Territorial Committee. Copies of all submitted resolutions, along with the Committee's report, shall be distributed to all members of the Territorial Committee no less than fourteen (14) days prior to the meeting. Notwithstanding these deadlines, the Executive Committee may authorize consideration of urgent or time-sensitive resolutions submitted outside of these prescribed periods, provided such resolutions are clearly identified as urgent.
- c. The Resolutions Committee may propose editorial, technical, or formatting corrections to any resolution that do not change the substance or intent of the resolution. Such proposed corrections shall be included in the Committee's written report to the Territorial Committee.

Rules and Bylaws Committee

- a. The Rules and Bylaws Committee shall receive, review, and consider all recommendations for adoption or amendment of the Rules and Bylaws of the Territorial Committee and of the Charter of the Democratic Party of the United States Virgin Islands.
- b. Recommendations for amendments to the Charter of the Democratic Party of the United States Virgin Islands must be submitted to the Rules and Bylaws Committee no less than sixty (60) days prior to a regular meeting of the Democratic Territorial Committee. Notwithstanding this requirement, the Executive Committee may authorize the direct submission of a recommended amendment to the Charter if all other procedural requirements of the Charter are met.
- c. Recommendations for amendments to the Bylaws or for the adoption of Rules for the Democratic Territorial Committee shall be submitted to the Rules and Bylaws Committee, which shall distribute such proposed recommendations to all members of the Territorial Committee no less than thirty (30) days prior to the meeting at which they will be considered.
- d. It is the responsibility of the member of the Territorial Committee submitting a Bylaws amendment to ensure that a copy is distributed to all members within the timeframe required by these Bylaws, or to submit the recommendation to the Secretary with sufficient time to facilitate such distribution.
- e. The Executive Committee may refer to the Rules and Bylaws Committee for preliminary review any temporary Rules of the Territorial Convention to be included in the Call to the Convention. The Executive Committee may adopt the Committee's recommendations as the official temporary Convention Rules.
- f. The Rules and Bylaws Committee shall conduct a continuing study of the Bylaws, Rules, and Charter and shall make periodic recommendations for amendment, extension, or other action. Any such recommendations must be submitted to the members of the Territorial Committee concurrently

with the presentation of the meeting agenda.

g. The Rules and Bylaws Committee shall have authority to propose editorial, technical, or formatting corrections to the Bylaws, Rules, or Charter that do not change the substance or intent of such documents. Such corrections shall be included in the Committee's report to the Territorial Committee.

h. The report of the Rules and Bylaws Committee shall be in writing and shall include the full text of each recommended action. The report shall also specifically identify any recommendation not approved by the Committee for adoption, together with a brief rationale.

Credentials Committee

a. As soon as practicable following the selection of members, the Chairperson of the Territorial Committee shall appoint a Credentials Committee, subject to the approval of the Territorial Executive Committee.

b. The Credentials Committee shall review and determine the validity of the credentials of all individuals elected to the Territorial Committee. The Committee shall also hear and decide all challenges to the seating of any member.

c. The Credentials Committee shall provide each party to a dispute a fair and reasonable opportunity to be heard. The Committee shall prepare a written report of its findings and recommendations and shall submit the report to the Territorial Committee for approval.

d. The report of the Credentials Committee shall clearly identify any challenged credentials that are not recommended for approval, together with a brief rationale for such determination.

Budget and Finance Committee

a. The Budget and Finance Committee shall have overall responsibility for developing the budget of the Democratic Territorial Committee and for raising funds to support the activities and operations of the Committee.

b. The Committee shall be co-chaired by the Finance Chair and the Party Treasurer. The co-chairs shall advise the State Chair and the Executive Committee on all financial matters affecting the Democratic Territorial Committee, including budgetary planning, expenditures, and financial reporting.

c. The Committee shall also provide guidance, support, and assistance to District Committees and candidates regarding fundraising activities, ensuring compliance with applicable rules, regulations, and best practices.

d. The Budget and Finance Committee shall prepare written reports on its activities, including budget proposals, fundraising efforts, and recommendations, to be submitted to the Executive Committee and the full Territorial Committee for review and approval.

Elections Committee

Section 1 – Duties and Powers

a. The Elections Committee shall oversee all aspects of the Democratic Party's internal elections,

including the election of Territorial Committee members, Party officers, and delegates to Party conventions.

b. The Committee shall establish procedures to ensure that all elections are conducted fairly, transparently, and in accordance with Party rules, the Charter, and applicable laws.

c. The Committee shall certify the eligibility of all candidates for Party office, verify membership status, and ensure compliance with residency and other eligibility requirements.

d. The Committee shall supervise the preparation, distribution, collection, and counting of ballots, and shall report the results of all elections to the Territorial Committee in writing.

e. The Committee shall investigate and resolve disputes or challenges arising from Party elections and shall recommend corrective action to the Territorial Committee as necessary.

f. The Committee shall maintain records of all elections, including ballots, results, candidate certifications, and any complaints or disputes, for a period specified by the Territorial Committee.

Section 2 – Membership and Appointment

a. The Chairperson of the Democratic Territorial Committee shall appoint the members of the Elections Committee, subject to approval by the Executive Committee.

b. The Elections Committee shall consist of no fewer than three (3) and no more than five (5) members, balanced to ensure representation across Districts and diversity of Party membership.

c. Members shall serve for a term concurrent with the Chairperson's tenure, unless otherwise removed by a two-thirds vote of the Territorial Committee for cause.

Section 3 – Additional Powers

a. The Elections Committee may adopt rules and procedures, consistent with Party rules, for conducting elections, resolving disputes, and certifying results.

b. The Committee shall report to the Territorial Committee at least annually, or as requested, regarding election procedures, outcomes, and recommendations for improving electoral processes.

Ad Hoc Committee

a. The Territorial Committee may, from time to time, establish such additional standing or Ad Hoc committees as it deems necessary or appropriate to carry out the work of the Committee.

b. Except as otherwise provided in the Charter or these Bylaws, the members of all Ad Hoc or other committees shall be appointed by the Chairperson of the Democratic Territorial Committee, in consultation with the Executive Committee, and subject to ratification by the Democratic Territorial Committee. Members of such committees shall serve for the duration of the Chairperson's term, unless otherwise directed by the Territorial Committee.

c. The Chairperson of each Ad Hoc Committee shall be responsible for reporting the activities, findings, and recommendations of the Committee in writing to the Territorial Committee in a timely manner.

Section 11. Participation in all Party Affairs

- a. The Democratic Party of the United States Virgin Islands shall be open to all who desire to support the Party and who wish to be known as Democrats. Participation in the affairs of the Democratic Party shall be open pursuant to the standards of nondiscrimination and affirmative action incorporated into the Charter of the Democratic Party of the United States Virgin Islands.
- b. The Territorial Democratic Party organizations shall undertake affirmative action programs designed to encourage the fullest participation of all Democrats in all Party Affairs. All Party Affairs shall mean all activities of each official Party organization commencing at the lowest level and continuing up through the Territorial Democratic Party. Such activities shall include but not be limited to the processes in which delegates are selected to the Territorial Democratic Convention;
- c. Party officials are nominated or selected; Party policy, platforms, and rules are formulated; and regular programs of voter registration, public education, and public relations. Such programs may be developed and sponsored in cooperation with the Democratic Territorial Committee.
- d. The Democratic Party of the Virgin Islands shall carry out programs to facilitate and increase the participation of low- and moderate-income persons. These programs shall include provisions and resources for outreach and recruitment to achieve representation and equitable minimize economic factors which act to bar full participation by such persons.

Section 12. District Committees

- a. The Democratic Party of the United States Virgin Islands shall be organized into three Districts: the St. Croix District, the St. Thomas District, and the St. John District.
- b. Each District shall consist of all members of the Territorial Committee residing within the District, together with all other members of the Democratic Party of the United States Virgin Islands who meet the residency and membership requirements established for the respective District Committee.
- c. Each District shall be led by an elected Chairperson. All other District officers shall be determined in accordance with the rules of the respective District and shall serve a term of two (2) years.
- d. Each District shall establish an Executive Committee charged with implementing the policies and purposes of the District Committee, managing the general affairs of the District Committee, and exercising any further authority conferred by the District's rules.
- e. The District Committee shall consist of the District Chairperson, all members of the Territorial Committee residing in the District, and fifteen (15) additional members appointed by the District Chairperson who meet the residency requirements of the District. In the case of the St. John District, the Chairperson may appoint no fewer than ten (10) additional members.

f. District Committees shall meet and organize under the leadership of the District Chairperson elected at the Primary Election. Each District Committee shall be governed by the rules of the previous District Committee until new rules are adopted by the District Committee and approved by the Territorial Committee.

g. District Committees shall actively develop and implement education, training, fundraising, and outreach programs targeting low- and moderate-income Democrats. District Committees shall also implement Party rules and regulations in their most constructive interpretation to increase participation and representation by people of low and moderate income.

h. Each District Committee shall ensure that all Party units under its jurisdiction publicize the dates, times, and locations of meetings in a timely and effective manner.

i. Notices of meetings may be published in the form of legal notices, paid advertisements, news items, direct mail, radio or television announcements, or by any other method reasonably designed to notify Democrats of the meeting.

j. If challenged, a District Committee shall be deemed in compliance with this Section upon providing proof of effective notice from the reporting unit of the Party.

k. If a District or any Party club fails to comply with the provisions of this Section, the Territorial Committee may assume responsibility for setting meeting dates, times, and locations, and for providing notice in accordance with this Section.

l. District Committees may establish procedures and structures necessary to ensure compliance with this Section, including procedures for reviewing complaints of non-compliance by any District or unit of the Party within the Territory.

m. Alleged non-compliance by a District Committee shall be addressed only after the complainant has exhausted all remedies provided by the District or Territorial Party. Any complainant must be a resident of the affected jurisdiction.

n. The Territorial Chairperson shall appoint a Committee on Territorial Participation consisting of five (5) members, no three of whom shall be from the same District. Appointments are subject to ratification by the Territorial Committee. The Chairperson of the Territorial Committee shall designate one member to serve as Chairperson of this committee.

o. The Territorial Committee shall consider appeals from decisions of District Committees regarding compliance with this Section and shall investigate allegations of non-compliance by other Districts. The Committee shall submit a written report of its findings and recommendations to the Territorial Committee for action, provided that any action shall be limited to the affected jurisdiction.

Section 13. Party Clubs, Organizations and Associations

a. Authority, Recognition, and Purpose

The Territorial Committee of the Democratic Party of the Virgin Islands (“DPVI”) may charter Democratic Clubs, Women’s Associations, Youth Organizations, or other Democratic auxiliary groups (collectively, “Clubs”) within their respective Districts as it deems necessary to advance the principles, platform, mission, and candidates of the Democratic Party of the Virgin Islands.

No Club, association, or organization shall operate as an official Democratic Party auxiliary without the prior approval and charter of the Territorial Committee.

b. Chartering Process

1. All applications for a charter shall be made in writing and filed through the respective District Committee.
2. Each charter application must be signed by not fewer than twenty-five (25) registered and enrolled members of the Democratic Party of the Virgin Islands who reside within the District.
3. A complete charter application shall include:
 - o Proposed bylaws and rules governing the Club's operations, consistent with DPVI Charter and Bylaws, District rules, and applicable law;
 - o A list of officers and members;
 - o A statement of purpose consistent with Democratic Party principles, which may reflect specific constituencies of the Party, including but not limited to youth, women, labor, veterans, environmental, faith-based, professional, or other community groups.
4. The District Committee shall review a complete charter application and issue a recommendation to the Territorial Committee within thirty (30) days.
5. If the District Committee fails to issue a recommendation within thirty (30) days, the charter application shall automatically be placed on the agenda of the next regular meeting of the Territorial Committee.
6. All Club charters must be approved by a majority vote of the Territorial Committee.

c. Governance of Chartered Clubs

1. Each chartered Club shall elect officers, including at minimum a President, Secretary, and Treasurer.
2. Clubs shall adopt and operate under bylaws consistent with the Charter, Bylaws, neutrality policies, and directives of the Democratic Party of the Virgin Islands.
3. Clubs shall hold meetings no less than monthly.
4. Each Club shall submit an annual membership report and financial report to the Territorial Committee in a form prescribed by the Party.

d. Financial Accountability

1. Each chartered Club, association, or organization shall contribute a minimum of ten percent (10%) of its net proceeds from fundraising activities to the Territorial Committee, to be deposited into the general fund of the Party.
2. Clubs shall maintain accurate, complete, and transparent financial records.
3. Financial records shall be made available for inspection by the Party Treasurer or designee upon reasonable request.

e. Compliance, Activity, and Recertification

1. Clubs must remain active. A lapse of six (6) consecutive months without verifiable meetings, activities, or required reports shall render the Club inactive.
2. Inactive Clubs shall not operate as official Democratic Party auxiliaries unless and until reapproved by the Territorial Committee upon recommendation of the respective District Committee.
3. All DPVI-chartered Clubs shall seek recertification every two (2) years by the Territorial Committee upon recommendation of the respective District Committee.

4. No Club shall be chartered or recertified within six (6) months prior to a Democratic primary election, Party convention, or caucus.
5. The Chairperson of the Democratic Party of the Virgin Islands shall issue official certifications to all Clubs approved or recertified by the Territorial Committee.
6. Clubs must remain in continuous compliance with Party Bylaws, neutrality requirements, financial obligations, and directives of the Territorial Committee.
7. A Club's charter may be suspended or revoked for good cause by a two-thirds (2/3) vote of the Territorial Committee, including but not limited to:
 - o Failure to submit required reports;
 - o Financial mismanagement or irregularities;
 - o Endorsement or support of non-Democratic candidates;
 - o Violation of Party rules or directives.
8. Any Club affected by suspension or revocation may appeal the decision to the Executive Committee within thirty (30) days of notice.

ARTICLE III **Executive Committee**

Section 1. Powers and Duties

a. The Executive Committee of the Democratic Territorial Committee shall have full authority to conduct the affairs of the Democratic Party in the interim between meetings of the full Committee. This authority includes, but is not limited to:

1. Exercising all powers of the Democratic Territorial Committee between meetings, subject only to limitations imposed by the Charter or these Bylaws;
2. Approving and overseeing the implementation of the Committee's budget, expenditures, contracts, and agreements;
3. Electing members to the Territorial Education and Training Council, approving its budget, and supervising its operations;
4. Ensuring compliance with all applicable laws, regulations, and Democratic Party rules;
5. Reporting all proceedings, decisions, and actions to the full Committee promptly and maintaining full transparency;
6. Addressing urgent matters requiring immediate action, provided such actions are ratified at the next full Committee meeting; and
7. Initiating disciplinary or corrective actions against members who fail to comply with the Charter, Bylaws, or Committee directives.

Section 2. Membership

The Executive Committee shall consist of:

- a. Chairpersons of each District Committee of the Democratic Territorial Committee;
- b. The Chairperson, Vice Chairpersons, Treasurer, and Secretary of the Democratic Territorial Committee;
- c. The National Committeeman and National Committeewoman; and
- d. Additional members as prescribed by the Charter or these Bylaws.

Section 3. Meetings

- a. The Executive Committee shall meet at least four (4) times per calendar year. Additional meetings may be called by the Chairperson or by written request of no fewer than one-fourth (1/4) of its members.
- b. Written notice of all meetings shall be provided to members at least five (5) calendar days in advance, except in emergencies where notice shall be as soon as practicable.
- c. All meetings shall be documented in detailed minutes, including all votes, actions, and dissenting opinions. Minutes shall be publicly available within ten (10) business days of the meeting, subject to applicable confidentiality rules.

Section 4. Quorum and Voting

- a. A quorum shall consist of a majority of the Executive Committee members.
- b. Decisions shall be made by majority vote of members present, except where a higher vote is required by the Charter or these Bylaws.
- c. Proxy voting shall **not** be permitted. All votes must be cast in person.
- d. Any attempt to cast an invalid, unauthorized, or fraudulent vote shall be grounds for immediate censure and potential suspension of the member's voting rights for up to one (1) year.

Section 5. Accountability and Enforcement

- a. Any member of the Executive Committee who fails to attend three (3) consecutive meetings without a valid excuse, or who otherwise fails to fulfill their duties, shall be subject to review and potential removal from the Executive Committee by a two-thirds (2/3) vote of the Committee.
- b. The Executive Committee shall have authority to enforce sanctions on members who violate the Charter, Bylaws, or Committee directives, including:
 - 1. Temporary suspension of voting rights;
 - 2. Removal from leadership positions; and
 - 3. Referral to the full Committee for additional disciplinary action, including possible expulsion from party activities.
 - 4. All enforcement actions must be documented in writing, with reasons provided to the affected member, and entered into the public record.

Section 6. Records Retention

- a. Minutes, votes, decisions, and all records of the Executive Committee shall be retained for a minimum of seven (7) years.
- b. Members of the Democratic Territorial Committee shall have the right to inspect these records upon request, subject to reasonable limitations for confidentiality.

ARTICLE IV
Judicial Council

Section 1. Duties and Powers

- a. The Democratic Territorial Committee shall elect a Judicial Council, the function of which shall be to adjudicate disputes arising from the interpretation or application of Territorial Party Law.
- b. The Judicial Council shall have authority to interpret the Bylaws, Rules, Policies, and procedures of the Democratic Territorial Committee and to issue binding recommendations on matters referred to it by the Committee.
- c. The Judicial Council may hear and decide appeals arising from alleged non-compliance with Party rules, Bylaws, or procedures, provided that all internal remedies at the District or Committee level have been exhausted.
- d. The right of the Democratic Territorial Committee to resolve credential disputes concerning its respective bodies shall not be abridged.
- e. The Judicial Council may provide advisory opinions on matters of Party governance or procedural questions at the request of the Territorial Committee, but such opinions shall be non-binding unless formally adopted.

Section 2. Membership

- a. The Judicial Council shall consist of five (5) members, two (2) of whom shall be appointed by the Territorial Chairperson of the Democratic Territorial Committee.
- b. Membership shall be equally divided between men and women to the extent practicable.
- c. All members shall be approved by the Democratic Territorial Committee at its first regular meeting following the National Convention and shall serve a term of two (2) years.
- d. Vacancies occurring on the Judicial Council shall be filled for the remainder of the unexpired term at the next meeting of the Democratic Territorial Committee.
- e. The Chairperson of the Judicial Council shall be nominated by the Territorial Chairperson from among the appointed members of the Council and shall preside over meetings, ensure compliance with procedural rules, and oversee the preparation of written reports.
- f. Members of the Judicial Council shall be individuals of demonstrated impartiality, integrity, and knowledge of Party Law and governance procedures. Members shall disclose any conflicts of interest and recuse themselves from matters where impartiality may be compromised.

Section 3. Quorum and Voting

- a. A majority of the Judicial Council members shall constitute a quorum for the transaction of business.

- b. All matters before the Judicial Council shall be decided by a majority vote of those members present and voting.
- c. No proxy voting shall be permitted.
- d. The Council may, upon a majority vote, allow written submissions, sworn statements, or other evidence to be considered in its deliberations.
- e. The Judicial Council may conduct hearings in person, virtually, or through other reasonable means to ensure participation and fairness.

Section 4. Rules of Procedure and Records

- a. The Judicial Council may adopt its own rules of procedure consistent with these Bylaws and subject to review by the Democratic Territorial Committee.
- b. The Judicial Council shall maintain accurate and complete records of all proceedings, findings, decisions, and recommendations, including minutes, exhibits, and other evidence.
- c. Written reports of the Council's decisions shall be submitted to the Democratic Territorial Committee in a timely manner and shall include:
 - 1. The full text of the issues considered;
 - 2. The decisions or recommendations made;
 - 3. Any dissenting opinions or recommendations not adopted by the Council, with a brief rationale;
 - 4. Documentation of procedural compliance, including notice and opportunity to be heard.
- d. The Council shall ensure that all parties involved in disputes are afforded a fair and reasonable opportunity to be heard, present evidence, and respond to opposing claims.
- e. Decisions of the Judicial Council shall be binding on the Territorial Committee unless overturned by a two-thirds (2/3) vote of the full Committee.
- f. The Judicial Council shall periodically review and recommend updates to the Bylaws, Rules, and procedures to ensure clarity, compliance, and alignment with best governance practices.
- g. The Council shall keep confidential all matters that involve personnel, credential disputes, or other sensitive issues, except as required for formal reporting to the Democratic Territorial Committee.

ARTICLE V **Territorial Finance Organizations**

Section 1. Duties and Powers

- a. The Territorial Finance Organizations of the Democratic Party shall have general responsibility for the financial affairs of the Democratic Party and the Democratic Territorial Committee, including developing and implementing fundraising strategies to support the Party and its activities.

b. The Territorial Finance Organizations shall advise and assist District Committees and candidates in securing funds for their stated purposes, ensuring all fundraising activities comply with applicable laws, Party rules, and ethical standards.

c. The Territorial Finance Chair and the Party Treasurer shall advise the Territorial Chairperson and the Executive Committee on all financial matters, including budget development, expenditures, fundraising plans, and financial reporting.

d. The Territorial Finance Organizations shall develop and recommend an annual budget for approval by the Executive Committee and the Territorial Committee, monitor budget implementation, and ensure proper accounting and financial controls are in place.

Section 2. Membership and Appointment

a. The Territorial Finance Organizations shall be composed of the Finance Chair, Party Treasurer, and additional members appointed by the Territorial Chairperson in consultation with the Executive Committee, subject to ratification by the Territorial Committee.

b. Members shall be individuals of demonstrated integrity, financial acumen, and familiarity with Party fundraising practices.

c. Members shall serve for a term concurrent with the Territorial Chairperson, unless otherwise specified by the Territorial Committee.

d. Vacancies shall be filled by the Territorial Chairperson, subject to ratification by the Territorial Committee, for the remainder of the unexpired term.

Section 3. Meetings and Decision-Making

a. The Territorial Finance Organizations shall meet regularly, as determined by the Chair and Treasurer, and additionally as requested by the Executive Committee or Territorial Chairperson.

b. A majority of members shall constitute a quorum. Decisions shall be made by majority vote of those present. No proxy voting shall be permitted.

Section 4. Reporting and Accountability

a. The Territorial Finance Organizations shall maintain accurate records of all financial activities, including budgets, fundraising plans, receipts, and expenditures.

b. Written reports shall be submitted to the Executive Committee and Territorial Committee at least quarterly, or upon request, detailing financial status, fundraising results, and any recommendations for budget adjustments.

c. The Organizations shall ensure transparency and accountability through regular internal reviews and, if necessary, audits by independent parties.

Section 5. Compliance and Ethics

- a. All members shall adhere to applicable laws, Party rules, and ethical standards in the conduct of financial activities.
- b. Members shall disclose any potential conflicts of interest and recuse themselves from decisions where impartiality may be compromised.

Section 6. Coordination with District Committees and Candidates

- a. The Territorial Finance Organizations shall establish procedures for reviewing and approving fundraising plans and financial activities of District Committees and candidates to ensure compliance with Party rules and legal requirements.
- b. The Organizations shall provide guidance, training, and oversight to assist District Committees and candidates in effective and lawful fundraising practices.

Section 7. Succession and Continuity

- a. In the event of a vacancy or temporary absence of the Finance Chair or Party Treasurer, the Territorial Chairperson shall designate an acting officer until a permanent appointment is made and ratified by the Territorial Committee.
- b. The Territorial Finance Organizations shall maintain continuity of operations and ensure that all financial responsibilities are fulfilled without interruption.

ARTICLE VI **Political Director**

Section I. Duties and Powers

- a. Under the guidance of the Executive Committee of the Democratic Territorial Committee, the Political Director of the Democratic Party shall be responsible for:
 - a. the creation and implementation of education and training programs for the Democratic Party in furtherance of its objectives, including development of new and more efficient methods for voter registration, special programs to involve both college and non-college young Democrats in electoral affairs of the Democratic Party;
 - b. conducting training seminars or institutes for incumbent and non-incumbent Democratic candidates, provision of training programs for staff members and campaign workers of Democratic candidates on campaign techniques and campaign finance laws and issuance of publications as necessary or appropriate in performance of any of these functions.

Section 1. Duties and Powers

- a. Under the guidance and oversight of the Executive Committee of the Democratic Territorial

Committee, the Political Director shall be responsible for the political and educational operations of the Democratic Party in furtherance of its objectives.

- b. The duties of the Political Director shall include, but are not limited to:
 - 1. The creation, development, and implementation of education and training programs for Party members, District Committees, and affiliated organizations, including programs aimed at increasing voter registration, civic engagement, and participation in Party activities.
 - 2. The development of initiatives and programs to actively involve both college and non-college young Democrats in electoral and Party affairs.
 - 3. The organization and conduct of training seminars, institutes, or workshops for incumbent and non-incumbent Democratic candidates, campaign staff, and volunteers, including instruction on campaign techniques, strategy, and compliance with campaign finance laws.
 - 4. The preparation and issuance of publications, instructional materials, and other communications necessary or appropriate to the effective performance of the Political Director's responsibilities.
- c. The Political Director shall coordinate with District Committees, the Territorial Finance Organizations, and other relevant committees to ensure the alignment of political, educational, and campaign activities with the strategic goals and priorities of the Democratic Party.
- d. The Political Director shall report regularly, in writing, to the Executive Committee and the Democratic Territorial Committee on the implementation of education and training programs, candidate support activities, and any recommendations for improvements or additional initiatives.
- e. The Political Director shall perform such other duties as may be assigned by the Executive Committee or the Democratic Territorial Committee to advance the objectives of the Democratic Party.
- f. The Political Director shall ensure compliance with all applicable laws, regulations, and Party rules in the execution of assigned duties.

ARTICLE VII

Territorial Convention

Section 1.

- a. Resolve that the Democratic Territorial Committee convene a territorial conference.
- b. Resolved further that this Convention, recognizing the responsibility of our Party to provide for our nominating process, urges the US Virgin Islands Senate to refrain from intervening in these Party affairs unless or until the Territory Party requests legislative assistance, and in no case should the Senate legislate in any manner which is a derogation of the right of a Party to mandate its own affairs.
- c. Resolved further that the Democratic Territorial Committee affirms that the vetting and certification of its candidates is an internal party function, protected by the First Amendment, and shall not be delegated to or overridden by government entities.

- d. Resolved further that the Democratic Territorial Committee's Commission on the Role and Future of Primaries shall continue its research and activities as described on behalf on the Territorial Committee.

ARTICLE VIII
Executive Director: Appointment and Duties

Section 1. Appointment and Term

- a. The State Chairperson may appoint an Executive Director, with the advice and consent of the members of the Territorial Executive Committee.
- b. The Executive Director shall serve at the pleasure of the State Chairperson and may receive such compensation as determined by the Territorial Committee, subject to the availability of funds.

Section 2. Duties and Responsibilities

The Executive Director shall be responsible for supporting the strategic, operational, and financial objectives of the Democratic Party and shall:

- a. Develop and implement strategies, programs, and initiatives to advance the interests and objectives of the Democratic Party.
- b. Conduct studies, analyses, and investigations of the financial needs of the Democratic Party and identify the means and resources necessary to address those needs.
- c. Make available to the Territorial Committee the results of such studies and provide information on financial needs, potential funding sources, and resources.
- d. Solicit and accept, on behalf of the Democratic Party, contributions, gifts, donations, or any other form of financial assistance from any lawful source for the purpose of advancing the Party's objectives.
- e. Cooperate and coordinate with the Territorial Finance Organizations, subcommittees of the Territorial Committee, and other segments of the Democratic Party in planning and implementing financial strategies.
- f. Prepare written reports for the Territorial Committee and Executive Committee on initiatives, financial analyses, fundraising activities, and progress toward the Party's objectives.
- g. Perform such other duties as may be assigned by the State Chairperson or the Territorial Committee in furtherance of the Party's objectives.

Section 3. Accountability and Compliance

- a. The Executive Director shall ensure that all activities, fundraising, and financial management comply with applicable laws, Party rules, and ethical standards.
- b. The Executive Director shall maintain records of all financial solicitations, contributions, and related activities and shall provide such records to the Territorial Committee upon request.

c. The Executive Director shall report regularly to the State Chairperson, the Executive Committee, and the Territorial Committee regarding progress, outcomes, and any challenges or recommendations related to assigned responsibilities.

ARTICLE IX **Amendments**

Section 1. Authority to Amend

- a. These Bylaws may be adopted or amended by a majority vote of:
 1. The Territorial Convention; or
 2. The Democratic Territorial Committee, provided that written notice of any proposed Bylaw or amendment has been given to all members of the Territorial Committee at least thirty (30) days prior to the meeting at which the vote will occur, unless the amendment is adopted in the form of a Charter amendment or otherwise designated for expedited consideration.

- b. Any resolution adopted by the Territorial Convention relating to the governance, structure, or procedures of the Party shall be considered a Bylaw and shall be incorporated into the Bylaws accordingly.

Section 2. Notice and Submission Requirements

- a. All proposed amendments must be submitted in writing to the Secretary of the Democratic Territorial Committee, who shall ensure distribution to all members within the time periods required by these Bylaws.

- b. Proposed amendments shall include the full text of the amendment, the section of the Bylaws to be affected, and a brief explanation of the purpose and effect of the change.

Section 3. Effective Date

- a. Amendments adopted by the Territorial Convention or the Democratic Territorial Committee shall become effective immediately unless otherwise specified at the time of adoption.

- b. The Secretary shall be responsible for updating the official Bylaws to reflect any amendments and for providing a copy of the updated Bylaws to all members of the Territorial Committee.

Section 4. Recordkeeping

- a. All adopted amendments shall be recorded in the official minutes of the Territorial Committee or Territorial Convention, as applicable, and filed in the permanent records of the Democratic Party.

- b. The Secretary shall maintain a complete and current version of the Bylaws, incorporating all amendments, for reference by the Territorial Committee and Party members.

SIGNATURE PAGE

This page certifies the adoption and execution of the Bylaws of the Democratic Party of the Virgin Islands (DPVI).

By signing below, the undersigned officers affirm that the Bylaws were duly adopted in accordance with the rules and procedures of the Democratic Party of the Virgin Islands and are effective as of the date indicated.

ADOPTED AND APPROVED BY:

Name: Carol M. Burke
Title: State Chair
Signature: [Handwritten Signature]
Date: January 15, 2024

Name: Chanice L. Jarvis
Title: Secretary
Signature: [Handwritten Signature]
Date: Jan 15, 2024

ATTESTATION

I hereby attest that the foregoing Bylaws of the Democratic Party of the Virgin Islands were adopted by the appropriate governing body and that the signatures above are those of the duly authorized officers.

Name: Chanice Jarvis
Title: Secretary
Signature: [Handwritten Signature]
Date: Jan 15, 2024

NOTARY ACKNOWLEDGMENT

Territory of the United States Virgin Islands
District of St. Croix

On this 15th day of January, 2024, before me, the undersigned Notary Public, personally appeared Carol M. Burke & Chanice Jarvis, known to me or satisfactorily proven to be the person(s) whose name(s) are subscribed to this instrument, and acknowledged that they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public Signature: [Handwritten Signature]

Printed Name: Ginette Williams

My Commission Expires: 3/19/28

Notary Seal:

